



EVERSHOLT PARISH COUNCIL

MINUTES of the Meeting of Eversholt Parish Council held on Tuesday 30th June 2020 at 7.30pm via Zoom Video Conferencing

PRESENT: Cllrs Mrs M Gabrys (Chairman), Mrs E Crichton, Mr A Miller,
Mrs F Newport-Hassan, Mr P Richardson

IN ATTENDANCE: Mrs K Barker (Clerk), no members of the public were present

1415 Apologies for absence – CBC Cllr Mr J Baker, Cllr Mr P Collin

1416 Declaration of interests – Cllr Richardson – Village Hall, Eversholt Parochial Charity,
Cllr Gabrys - Eversholt School and Planning Point 1422.1.2, Cllr Miller – Eversholt School

1417 Minutes
The minutes of the meeting held on 26th May 2020 were approved. Cllr Richardson proposed,
seconded by Cllr Miller the approval of the minutes as a true record. All agreed by those
present and to be signed by the Chairman at the next meeting in person.

1418 Matters Arising
There were no matters arising.

1419 Reports and representations
1419.1 Central Beds Councillor J Baker
CBC Cllr Baker was not present.

1420 Public Forum
The Chairman reported that the bin near the cricket pavilion has been overflowing and rubbish
including plastic cups and trays discarded. The rubbish is believed to come from visitors to
the Green Man. The Chairman said that she will draw up a notice asking people to dispose of
their rubbish responsibly and use the bins at the Green Man Pub. **(Action Chairman)**

Cllr Miller said that he will ask Steven Smith about re-instating the litter bin at the Village Hall.
(Action Cllr Miller)

1421 Finance
1421.1 Bank Balances:

Bank Account	Amount £
Barclays Current Acct	8,111.03
Barclays Business Premium Acct	3,290.15
TOTAL	11,401.18

1421.2 Payments:

The Chairman proposed, seconded by Cllr Newport-Hassan the approval of the following payments, all agreed:

Cheque Number	Payee	Amount £
100939	K Barker – salary May	295.10
100939	K Barker – expenses	29.52
100940	HMRC – Clerks tax	53.40
100941	W Marshall – internal audit	65.00
100942	CPRE – membership	36.00
	TOTAL	479.02

1421.3 Other finance matters:

1421.3.1 Budget Report

The Clerk circulated the new budget report/accounts.

1421.3.2

Accounts 2019/20 - Governance Statement/Accounting Statement

The Parish Council approved the Annual Governance Statement and the Accounting Statement. The Annual Governance Statement and the Accounting Statement were proposed for approval by the Chairman, seconded by Cllr Richardson and agreed by all. The Clerk to visit the Chairman/Vice Chairman to get the statements signed and place them on the website. **(Action Clerk)**

1421.3.3

Annual Internal Audit 2019/20

The Clerk read out the internal audit report, points to consider were:

- The Council's financial regulations are out of date. New model financial regulations were issued by NALC in 2019 and the council should update to this model to ensure compliance with current legal requirements; details have been provided to the Clerk. In all other respects this continues to be a well organised and managed council and acceptable standards of compliance were observed, both with regulatory requirements and the proper practices in all areas and aspects of the council's business and activities examined.

Response from the Parish Council:

- The Clerk said that she has circulated the new financial regulations for approval.

1422 Planning

1422.1 Planning Applications:

1422.1.1

CB/20/01778/VOC - Eversholt House, Church End - Variation of Condition 3 of planning permission CB /19/00255/FULL & CB/19/00256/LB (Rear extension at ground and part first floor levels, conversion of adjacent outbuildings into habitable accommodation and associated internal works). Amendment. The Parish Council has no objection to the application.

1422.1.2

CB/20/01779/LB – Post Office House, Church End – listed building: removal of internal wall, install a support beam and post to re-support. The Parish Council has no objection to the application.

1422.1.3

CB/20/01809/FULL – Kelmscott House, 24 Higher Rads End – construction of a detached garage. The Parish Council has no objection to the application. The Parish Council has no objection to the application.

- 1422.1.4 CB/20/02010/FULL – 26 Tyrells End – single story rear extension. The Parish Council has no objection to the application.
- 1422.1.5 CB/20/01847/PAAD – Witts End Farm, Witts End – prior notification of change of use of agricultural building to dwelling house: conversion of some of the existing agricultural buildings on the site to five residential dwellings. The Parish Council object to the application as it is over development of the site. Five dwellings in this location is a cause for concern. There is the possibility of each having a minimum of two vehicles (possibly more), access to the site is very narrow and on a blind bend. Under section Q there are strict guidelines about the development of farm out buildings.
- 1422.2 Other Planning Matters:
- 1422.2.1 The Old Piggery, Higher Rads End
The Clerk said that Enforcement have attended the site following the report to Enforcement regarding concern about the floor level. They found that the original floor had been partially removed but has now been levelled and replaced. This would be considered to be acceptable and reasonably necessary to carry out such building operations during a conversion. Noted by the Parish Council.
- 1422.2.2 Planning application updates:
Cllr Miller sent around a list of planning applications and their status. This was noted by the Parish Council.
- 1423 Highways and related matters
- 1423.1 Highway Representative Report
Cllr Newport-Hassan said that potholes between Woburn Park and Berrystead on the C100 have been marked up for repairs but there are unmarked potholes on the C100 between Old Water End and Berrystead. The 30mph sign at Hills End has been straightened. Some road sweeping and gulley clearing has also been done. The Clerk to ask CBC Cllr John Baker if he can put in a request to Highways for the gulleys/drains in Tyrells End to be checked more than twice a year. The sump drain near to 32 Tyrells End keeps getting blocked due to the tree on the public footpath. This needs checking regularly as it floods the neighbouring driveway.
(Action Clerk)
- Cllr Miller reported that tyres have been dumped at Berry End and he will report it to CBC.
(Action Cllr Miller)
- 1423.1.1 Damaged railings on C100
The repairs to the railings have now been done.
- 1423.1.2 Highways defects/issues logged
No recent reports logged.
- 1424 Other Village matters
- 1424.1 Recreation Ground lease
Cllr Richardson said that he circulated a copy of the lease for the Village Hall, Swimming Pool and Cricket Club. The culvert and railings are not included in the lease. The Parish Council resolved to approve the lease and agreed for it to be signed. Cllr Richardson to arrange for the lease to be formally drawn up with a map.
(Action Cllr Richardson)
- 1424.2 Refurbishments
- 1424.2.1 Benches
Cllr Miller said that Cllr Creamer has ordered the wood to repair the benches and the plan is to paint them black. The Clerk said that the grant of £200 has not yet been received and she will chase this up.
(Action Clerk)
- 1424.2.2 Recreation Ground railings - refurb/painting
The Parish Council agreed to put this on hold and Cllr Miller agreed to draw up a plan post lockdown.

- 1424.2.3 White supporting post and railings Church End
The Chairman said that resident, Richard Earl has repaired the posts.
The Clerk to send a letter of thanks to him. **(Action Clerk)**
- 1424.3 Bench in memory of Robin Smith
Cllr Miller said he is looking at 2 suppliers of benches and will send out a note to the relevant organisations involved with an update. The location and wording on the bench are still to be agreed. **(Action Cllr Miller)**
- 1424.4 Speedwatch Scheme
The Chairman said that a limited amount of speedwatch may be carried out in the County but people over a certain age may not take part. The speedwatch group in Eversholt are happy to wait until traffic is back to normal.
- 1424.5 Dog Bin
The Clerk to chase up. **(Action Clerk)**
- 1424.6 About Eversholt
The Parish Council noted that Jeannie Lewis has resigned as Editor from the June issue. They agreed to the purchase of a card, flowers and voucher to thank Jeannie for her hard work as Editor over many years. The Parish Council discussed the format of the newsletter and whether changes can be made to its production. Cllr Crichton agreed to deal with the handover of the newsletter and stand in temporarily. **(Action Clerk)**
- 1424.7 Covid-19
No further updates.
- 1425 Parish Council Administration
1425.1 Update to Financial Regulations and Risk Assessment
The Chairman proposed seconded by Cllr Richardson to accept the documents with no amendments, agreed by all.
- 1426 Village Committees – Representatives/Reports
Parochial Charity - Cllr Richardson said that the Charity are doing a superb job with helping those in need.
- Swimming Pool – Cllr Miller said that the pool is awaiting a date for the Contractor to do the pool lining work. The pool will probably not open this year.
- 1427 General correspondence: Countryside Voice
- 1428 Date and place of next meeting: Parish Council Meeting
Tuesday 25th August 2020
7.30pm Village Hall or via Zoom

The Parish Council agreed not to hold a meeting in July and to consider any planning applications by email if possible. The Clerk to instigate her power of delegation to authorise payments. The Clerk to draw up notes of any items arising prior to the next meeting due to be held at the end of August.

The meeting closed at 9.00pm