



EVERSHOLT PARISH COUNCIL

MINUTES of the Meeting of Eversholt Parish Council held on Tuesday 30th April 2019 at 7.30pm in the Village Hall, Eversholt

PRESENT: Cllrs Mrs M Gabrys (Chairman), Mrs C Birch, Mr A Miller,
Mrs F Newport-Hassan, Mr P Richardson, CBC Cllr B Wells

IN ATTENDANCE: Mrs K Barker (Clerk), 1 member of the public was present

1274 Apologies for absence – Cllr Mr W Creamer

1275 Elections

The Clerk confirmed that all six Cllrs had reapplied for their positions on the Parish Council plus one new nomination and that all the nominations were uncontested. Current Cllrs will therefore remain in office and include Cllr Gabrys, Cllr Richardson, Cllr Newport-Hassan, Cllr Birch, Cllr Miller and Cllr Creamer. The new Cllr is Paul Collin who will be officially joining the Parish Council in May.

1276 Declaration of interests – Cllr Gabrys – Eversholt School, Cllr Richardson – Village Hall, Eversholt Parochial Charity, Cllr Miller – Swimming Pool, Eversholt School

1277 Minutes

The minutes of the meeting held on 26th March 2019 were approved. Cllr Richardson proposed, seconded by Cllr Miller the approval of the minutes as a true record. All agreed by those present and signed by the Chairman.

1278 Matters Arising

There were no matters arising.

1279 Reports and representations

1279.1 Central Beds Councillor Wells
Cllr Wells gave a report:

Highway resurfacing: CBC has a new machine that re-surfaces the existing road surface called 'colas'. This is now being used and is cheaper and quicker than the previous system.

Old Flitwick leisure centre site – CBC has plans to use the site for sheltered housing for adults. It is expected there will be 60 units.

Thorn Turn Depot – The depot is now a year old and has achieved a 66% recycling rate. The 're-use' shop is doing very well and makes about £200 to £350 per day.

1280 Public Forum

Cllr Newport-Hassan reported that Des Brown from Project 1 has offered to refurbish the noticeboard at Higher Rads End for free. She said that she will ask whether they could refurbish the noticeboard at Tyrells End as well. The Parish Council expressed their thanks and the Clerk was asked to send a letter to Des Brown once the work has been done.

(Action Clerk)

1281 Finance

1281.1 Bank Balances:

Bank Account	Amount £
Barclays Current Acct	4,108.64
Barclays Business Premium Acct	3,283.20
TOTAL	7,391.84

1281.2 Payments:

The Chairman proposed, seconded by Cllr Richardson the approval of the following payments, all agreed:

Cheque Number	Payee (Payment agreed and made after March meeting and included in 2018/19 financial year)	Amount £
100886	Atkins Thomson Ltd – charge for work on lease	842.00
	TOTAL	842.00

Cheque Number	Payee	Amount £
100887	K Barker – salary April	301.75
100887	K Barker – expenses April	23.70
100888	HMRC – Clerks tax	40.00
100889	Zurich Municipal – insurance renewal	167.44
100890	Eversholt PCC – churchyard maintenance	665.00
100891	Barbara Osborne – payroll	63.00
100892	Print Cellar – printing About Eversholt	197.00
	TOTAL	1,457.89

1281.3 Other finance matters:

1281.3.1 Budget Report

The Clerk gave out a budget report showing expenditure to end March 2019.

1281.3.2 Precept £6,864.00 received
Noted by the Parish Council.1281.3.3 Swimming Pool – funding
The Parish Council agreed that after reviewing the 2019/20 budget and current figures, that there was not enough money in the reserves to allocate funding to the swimming pool project. The Parish Council said that they would like to provide some funding and it was therefore agreed that £500 be deducted from the budget held in reserve for the drains which stands at £2,000 and £500 from the fence budget which also stands at £2,000 with a view to replacing the funds at a later date. Cllr Richardson proposed, seconded by Cllr Newport-Hassan to allocate £1,000 to the swimming pool refurbishment, 1 abstention, all other Cllrs agreed.

1281.3.4 Annual Audit 2018/19/Approval of Accounts

1281.3.4.1 Accounts Year Ending 31st March 2019

The Parish Council approved the Annual Governance Statement and the Chair duly signed the Annual Governance Statement to confirm approval by the Council. The Parish Council approved the Statement of Accounts and the Chair duly signed the Statement of Accounts to confirm approval by the Council. The Annual Governance Statement and the Statement of Accounts were proposed as approved by Cllr Birch, seconded by the Chairman and agreed by all. Once approved by the Internal Auditor, the Clerk to place the full accounts on the website. (**Action Clerk**)

- 1281.3.4.2 External audit exemption
The Chairman signed the audit exemption form. The Clerk to send the form to the External Auditor.
(Action Clerk)
- 1282 Planning
- 1282.1 Planning Applications:
- 1282.1.1 CB/19/00756/LDCE – The Coach House, Witts End – Lawful Development Existing: Part Residential Part Equestrian. The Parish Council has no comment.
- 1282.2 Other Planning Matters:
- 1282.2.1 Enforcement - Land between Tyrells End farm/Tyrells End Cottage
A gate will be installed which will be locked.
- 1282.2.2 Appeal – Site at Falcons Field, Old Water End CB/18/04311/FULL.
Noted by the Parish Council.
- 1282.2.3 Previous planning application updates
- Hills End - Lawful Certificate of Development - still to be decided
 - Coach House - Witts End - Lawful Development - Part Residential/Part equestrian - still to be decided
 - The annexe - Rads End Farm - Lawful Development - Granny Annexe - still to be decided
 - 20 Witts End - lambing shed - still to be decided
 - Eversholt House x 2 - - still to be decided
 - 1 East View, Witts End - Garage conversion - still to be decided
 - Eversholt Lower School - playground changes - still to be decided
 - 84 Berry End - replacement of 2 barns to ancillary residential units - still to be decided
 - Barns at Tingrith Road, Lower Rads End - change of use - Storage to dwelling - still to be decided
 - Old Pheasant - Prior Approval Agricultural Building to a dwelling house - replace the barn with a cottage style dwelling on the footprint of the original agricultural barn - still to be decided
 - Falcons Field - Agricultural Barn - Appealed
 - 68 Brook End - Approved
 - Chestnut Cottage - Garage Extension - Approved
- 1283 Highways and related matters
- 1283.1 Highway Representative Report
Cllr Newport-Hassan gave out a report regarding the recent walkabout that took place and spoke about highways issues. See attached report.
- 1284 Other Village matters
- 1284.1 Recreation Ground lease
Cllr Richardson said that he sent an email out asking for comments regarding the acceptable wording within the leases with regards to insurance, maintenance and ancillary items belonging to the Parish Council. He has not had any replies and confirmed that he will therefore speak to the Solicitor to confirm the final wording for the leases and ask for the final documents to be drawn up. He said that the term of the lease would be 999 years for the Village Hall Committee, 300 years for the Pool Committee and 100 years for the Cricket Club. Cllr Richardson proposed this action, seconded by the Chairman, all agreed. **(Action Cllr Richardson)**
- 1284.2 Speeding in Village
The Chairman confirmed that an article was placed in About Eversholt.
- 1284.3 Milton Bryan Scout Camp/Military Intelligence Museum (MIM)
The Clerk reported that the Military Intelligence Museum Trustees held a presentation event in Milton Bryan. Cllr Richardson confirmed that he attended and it was very

interesting. The main objection to the plans is the increase in traffic, the road infrastructure and the entrance to the site.

1285 Village Committees – Representatives/Reports
Swimming Pool - Cllr Miller said that the Swimming Pool Committee plan to apply for funding from June 2019 with a view to work starting in September.

Parochial Charity - Cllr Richardson said that the Parochial Charity lunches are successful with about 20 people attending.

1286 General correspondence:
Countryside Voice

1287 Date and place of next meeting: May Parish Council Meeting
Tuesday 28th May 2019
7.00pm Village Hall, Eversholt

Annual Meeting of the Parish
Tuesday 28th May 2019
8.00pm Village Hall, Eversholt

The meeting closed at 8.45pm



EVERSHOLT PARISH COUNCIL

MINUTES of the Annual Meeting of Eversholt Parish Council held on Tuesday 14th May 2019 at 7.30pm in the Village Hall, Eversholt

PRESENT: Cllrs Mrs M Gabrys (Chairman), Mrs C Birch, Mr P Collin, Mr A Miller,
Mrs F Newport-Hassan, Mr P Richardson, CBC Cllr Mr J Baker

IN ATTENDANCE: Mrs K Barker (Clerk), no members of the public were present

1288 **Election of Chairman** – Cllr Birch proposed Cllr Gabrys be elected as Chairman. Cllr Miller seconded the motion. There being no other nominations and Cllr Gabrys being willing to accept, she was duly appointed as Chairman of Eversholt Parish Council. Cllr Gabrys signed the declaration of acceptance of office form.

Election of Vice-Chairman – Cllr Newport-Hassan proposed Cllr Richardson be elected as Vice-Chairman. Cllr Birch seconded the motion. There being no other nominations and Cllr Richardson being willing to accept, he was duly appointed as Vice-Chairman of Eversholt Parish Council.

Declaration of acceptance of office (post election)

Cllrs present completed and signed the declaration of acceptance of office.

Declaration of Interest

All Cllrs were reminded to complete the declaration of interest which was forwarded to them by the Clerk and can be completed online. Completion of the form is a legal requirement.

1289 **Apologies for absence** – Cllr Mr W Creamer

1290 **Declaration of interests** – there were no declarations on interests.

1291 **Reports and representations**

1291.1 Central Beds Councillor Baker

Cllr Baker introduced himself as the new Ward Cllr and gave a report:

- A number of emails have been written to various CBC departments to ascertain what they do and how long they take to respond. Highways were the slowest to respond. CBC has employed a trouble shooter to see how the department can work more efficiently. CBC Cllr Baker said that he will be meeting with Mark McDonald from the Highways Department to take a drive/walk around the villages. He said that he will obtain a realistic expectation for any outstanding works. Cllr Newport-Hassan said that she will email the recent list of highways issues to CBC Cllr Baker.
- The Tuesday village bus service takes 1 hour and 10 minutes each way and is the only remaining bus service. The reason for raising the subject is that it is at high risk of being axed. People are not using the service due to the long travel time. CBC Cllr Baker said that he needs to know what demand there is for the service in Eversholt and would like the Parish Council to undertake a survey.

1292 **Review of Committees/Representatives**

Planning:	Cllr Gabrys	-	Potters End, Berry End
	Cllr Miller	-	Hills End and Froxfield
	Cllr Richardson	-	Church End and Brook End
	Cllr Newport-Hassan	-	Tingrith Road and Lower Rads End
	Cllr Birch	-	Witts End and Water End
	Cllr Creamer	-	Tyrells End
	Cllr Collin	-	Higher Rads End
Parochial Charity:	Cllr Richardson and Cllr Birch		
Eversholt School:	Cllr Gabrys		
Swimming Pool:	Cllr Miller		
Village Hall:	Cllr Gabrys and Cllr Richardson		
Cricket Club/ Tennis Club:	Cllr Collin		
Church:	Cllr Newport-Hassan and Cllr Collin		

1293 **Public Forum**

There were no comments from members of the public.

1294 **Date and place of next meeting:**

May Parish Council Meeting
Tuesday 28th May 2019
7.00pm Village Hall, Eversholt

Annual Meeting of the Parish
Tuesday 28th May 2019
8.00pm Village Hall, Eversholt

The meeting closed at 8.09pm



EVERSHOLT PARISH COUNCIL

MINUTES of the Meeting of Eversholt Parish Council held on Tuesday 28th May 2019 at 7.00pm in the Village Hall, Eversholt

PRESENT: Cllrs Mrs M Gabrys (Chairman), Mrs C Birch, Mr P Collin, Mr A Miller,
Mrs F Newport-Hassan, Mr P Richardson

IN ATTENDANCE: Mrs K Barker (Clerk), 2 members of the public were present

1295 Apologies for absence – Cllr Mr W Creamer, CBC Cllr Mr J Baker

1296 Declaration of interests – Cllr Gabrys – Eversholt School, Cllr Richardson – Village Hall, Eversholt Parochial Charity, Cllr Miller – Swimming Pool, Eversholt School, Cllr Birch – Eversholt Parochial Charity, Cllr Newport-Hassan – finance Point 1301.2

1297 Minutes
The minutes of the meeting held on 30th April and 14th May 2019 were approved. Cllr Richardson proposed, seconded by Cllr Newport-Hassan the approval of the minutes as a true record. All agreed by those present and signed by the Chairman.

1298 Matters Arising
There were no matters arising.

1299 Reports and representations
1299.1 Central Beds Councillor Baker
Cllr Baker to give a report at the Annual Meeting of the Parish at 8pm.

1300 Public Forum
Residents expressed their concern regarding the parking of vehicles during an event held at the Green Man Pub. Cars were parked along the road causing a safety issue as it was difficult for pedestrians and cars to pass. The issue to be raised with the Parochial Charity.
(Action Clerk)

1301 Finance
1301.1 Bank Balances:

Bank Account	Amount £
Barclays Current Acct	8,383.75
Barclays Business Premium Acct	3,283.20
TOTAL	11,666.95

1301.2 Payments:
The Chairman proposed, seconded by Cllr Richardson the approval of the following payments, all agreed:

Cheque Number	Payee	Amount £
100893	K Barker – salary May	247.20
100893	K Barker – expenses May	38.74
100894	HMRC – Clerks tax	26.20

100895	F Newport-Hassan – mileage expenses	9.02
	TOTAL	321.16

1301.3 Other finance matters:

1301.3.1 Budget Report

The Clerk said that she had not drawn up the new budget report and that it will be available at the next meeting.

1301.3.2 Annual Audit 2018/19

The Clerk said that the Internal Auditor will be visiting on 30th May and his report will be available at the next meeting.

1302 Planning

1302.1 Planning Applications:

No planning applications were received.

1302.2 Other Planning Matters:

1302.2.1 Previous planning application updates:

19/03/19 - 61 Hills End - Lawful Cert of Development - awaiting decision

14/03/19 - 20 Witts End - lambing shed - Approved

08/03/19 - Coach House - Witts End - Lawful Development - Part Residential/Part equestrian – Granted

05/03/19 - The annexe - Rads End Farm - Lawful Development - Granny Annexe - Granted

08/02/19 - Eversholt House x 2 - awaiting decision

28/01/19 - 68 Brook End - Approved

24/01/19 - 1 East View, Witts End - Garage conversion - Refused - “over the 60% threshold as set out in the Central Bedfordshire Design Guide” & “the proposal would be tantamount to a self contained dwelling within the Green Belt. A new dwelling would be considered inappropriate development within the Green Belt for which no very special circumstances have been provided”.

10/01/19 - Chestnut Cottage - Garage Extension - Approved

24/12/18 - Wakes End farm - Agricultural Shed - refused

14/12/18 - Eversholt Lower School - Playground changes - awaiting decision

12/12/18 - Site of old Pheasant - new 2 storey house - refused

30/11/18 - Falcons Field - Agricultural Barn - Appealed

09/11/18 - Hounsfild House - 2 storey extension - application withdrawn

01/11/18 - 4 Meadow Court x2 - extensions - Approved

15/10/18 - 84 Berry End - Replacement of 2 barns to ancillary residential units - Approved

31/08/18 - Brackenhill Farm - Change of use - agricultural building to 2 dwellings - Approved

22/08/18 - Witts End Farm - Change of use - Barns to Dwellings - Not required

02/08/18 - Barns at Tingrith Road, Lower Rads End - Change of use - Storage to Dwelling – Awaiting decision

01/08/18 - 9 Witts End - Erection of two 'starter style' homes following demolition of commercial building - Approved

24/07/18 - Brackenhill Farm - Certificate of Lawful Development Proposed: Erection of outbuilding - Granted

26/06/18 - Hounsfild House - Two storey side extension - Approved

19/06/18 - 7 Higher Rads End x2 - Single storey rear extension - Approved

19/06/18 - Horse Paddock Adj. to 1 East View, Witts End - New stables/tack room building in existing horse paddock - Approved

19/06/18 - Chestnut Cottage, Witts End - Lawful Development Certificate Existing: Use of land for car parking and open storage - Refused

11/06/18 - 5 Higher Rads End - Part single storey, part two-storey rear extension – Application Withdrawn

11/06/18 - CB/18/02331/FULL - 5 Higher Rads End - Part single storey, part two-storey rear extension - Awaiting Decision

06/04/18 - 84 Berry End - Single storey side and rear extension - Application Withdrawn

16/03/18 - Land At, Old Water End - Erection of Detached Stables Block and Associated Landscaping - Approved

16/08/18 - 39 Old Water End - Prior Notification of Householder Extension: Erection of single storey rear extension - GPD - Not required

01/03/18 - Land to the rear of Red Lion Cottages, Witts End - Change of Use of Stable (Sui Generis) to Residential Dwelling (C3) - Refused

22/01/18 - Penrose House, Tingrith Road - Outbuilding for storage (Retrospective) - Refused

14/11 /17 - CB/17/04846/PAAD - Old Pheasant - Prior Approval Agricultural Building to a Dwellinghouse - replace the barn with a cottage style dwelling on the footprint of the original agricultural barn - still to be decided

1303 Highways and related matters

1303.1 Highway Representative Report

Cllr Newport-Hassan said that a list of potholes was given to Highways and there are many still outstanding. Any that have been reported through the online system have been dealt with so it may be a case of reporting them all online.

Eversholt Estates has confirmed that the stiles and kissing gates on their land will be attended to. There is an issue with the stile at Higher Rads End and it could be dangerous. The Rights of Way Officer, Michelle Flynn said that it will be changed to a kissing gate and it is on her list to do. Cllr Richardson said that he will contact her as it is on Charity land.
(Action Cllr Richardson)

1304 Other Village matters

1304.1 Recreation Ground lease

Cllr Richardson said that the final lease should be available shortly and hopefully will be signed by all parties in the very near future.

1304.2 Benches in need of refurbishment

Cllr Miller and Cllr Creamer to assess the refurbishment works of the benches. The bench by the railings to be removed.

1304.3 Bench in memory of Robin Smith

Cllr Richardson said that there are three organisations who would like to contribute to a bench in memory of Robin Smith, the Parish Council, Parochial Charity and the Village Hall Committee. Cllr Miller agreed to contact the organisations regarding the level of contribution.
(Action Cllr Miller)

1304.4 Bus Service – survey

The Parish Council agreed to help with a survey as discussed with CBC Cllr Baker at the last meeting. The Chairman said that she will send a note around the Whatsapp group. Cllr Newport-Hassan said that she will be attending a Coffee Morning and will raise this with the Village Agent, Lizzie Barnicoat.

(Action Chairman, Cllr Newport-Hassan)

1304.5 Noticeboards refurbishment

The Parish Council expressed their thanks to Des Brown and team at Project 1 in Higher Rads End for refurbishing the noticeboard in Tyrells End and Higher Rads End free of charge. Cllr Newport-Hassan said that the locks on the noticeboards also need replacing and she would speak to them to see if this is something they could also do for the Parish Council and what the cost would be.

(Action Cllr Newport-Hassan)

1305 Village Committees – Representatives/Reports

There were no village reports.

1306 General correspondence:

Glasdon brochure, Guide to Council services, Housing in Central Beds, Clerks and Councils Direct

1307 Date and place of next meeting:

Parish Council Meeting
Tuesday 25th June 2019
7.30pm Village Hall, Eversholt

The meeting closed at 7.44pm



EVERSHOLT PARISH COUNCIL

MINUTES of the Meeting of Eversholt Parish Council held on Tuesday 25th June 2019 at 7.30pm in the Village Hall, Eversholt

PRESENT: Cllrs Mrs M Gabrys (Chairman), Mr A Miller, Mrs F Newport-Hassan, Mr P Richardson

IN ATTENDANCE: Mrs K Barker (Clerk), no members of the public were present

1308 Apologies for absence – Cllrs Mr W Creamer, Mrs C Birch, Mr P Collin, CBC Cllr Mr J Baker

1309 Declaration of interests – Cllr Gabrys – Eversholt School, Cllr Richardson – Village Hall, Eversholt Parochial Charity, Cllr Miller – Swimming Pool, Eversholt School

1310 Minutes
The minutes of the meeting held on 28th May 2019 were approved. Cllr Newport-Hassan proposed, seconded by Cllr Miller the approval of the minutes as a true record. All agreed by those present and signed by the Chairman.

1311 Matters Arising
There were no matters arising.

1312 Reports and representations
1312.1 Central Beds Councillor Baker
Cllr Baker was not present. A report was supplied, see attached.

1313 Public Forum
The Chairman confirmed that the Post Office House has been granted a licence to plant on what was the pavement outside the house. The work has been done at the householder's expense.

The Chairman said that the war memorial statue of St Michael has been stolen. This is the second time it has been stolen, luckily it was found the first time. The Parish Council were very saddened to hear this and said they hope it will be found.

1314 Finance
1314.1 Bank Balances:

Bank Account	Amount £
Barclays Current Acct	8,097.81
Barclays Business Premium Acct	3,283.20
TOTAL	11,381.01

1314.2 Payments:
Cllr Richardson proposed, seconded by the Chairman the approval of the following payments, all agreed:

Cheque Number	Payee	Amount £
100897	K Barker – salary June	247.00

100897	K Barker – expenses June	37.20
100898	HMRC – Clerks tax	26.40
100899	W J McL Marshal – internal audit	65.00
	TOTAL	375.60

1314.3 Other finance matters:

1314.3.1 Budget Report

The Clerk gave out the budget report showing expenditure to date.

1314.3.2 Annual Internal Audit 2018/19 - report

The Clerk read out the report:

The Council is again able to claim exemption from external audit this year, due to the higher of gross income and expenditure in 2018/19 being below the £25,000 threshold. The Council has opted to exercise that entitlement and I confirm that on the basis of the figures seen by me the Council is entitled to claim the exemption. I would remind the Council that compliance with the Transparency Code is mandatory since it is the quid pro quo for exemption from external audit; Annex A of the Code, a copy of which was left with the Clerk sets out the details of the information that must be displayed and updated as necessary on the website. This means it is essential that the Council has control, directly or indirectly over access to the website in order that it can fulfil its statutory obligations regarding the posting of information, some of which is time-sensitive eg the notice of Electors' Rights.

Audit issues noted at this visit were as follows;

-For the first time in many years, the Council has incurred expenditure (legal fees) that included some £240 of VAT, however no reclaim of VAT was made during the course of the year. As this is public money, the Council is obliged to recover it and a reclaim should be instituted now.

-The Clerk currently uses a personal rather than a corporate e-mail address for the Council's business. Unfortunately, with the enactment last year of the General Data Protection Regulation (GDPR) this arrangement is no longer acceptable and a dedicated e-mail account, that can be as simple as epcclerk@gmail.com is now required. Not only will this ensure compliance with GDPR, it will also address the business risk associated with the current arrangements by allowing authorised 3rd party access to the council's corporate history and business communications in the event that the clerk is unavailable for whatever reason.

Notwithstanding the above, through examination of information provided on the council's website and the inspection of hard evidence and questioning, I tested all of the objectives of Internal Controls that I am required to consider and that are set out in the Annual Governance and Accountability Return (AGAR). Based on my findings in the areas examined, I am satisfied that in all significant respects the internal control objectives were achieved throughout the financial year.

Parish Council response:

-VAT was only incurred at the very end of the 2018/19 financial year hence the reason it had not been reclaimed. The Parish Council is also not currently registered to re-claim VAT as no VAT inclusive payments have been made during the current Clerks employment. The Clerk said that she will register the Parish Council with HMRC and re-claim the VAT in due course. **(Action Clerk)**

-The Clerk said that the Parish Council need to set up a corporate email address. Emails currently do go through the Clerks personal email account and the Clerk said that she will endeavour to rectify this over the coming year. **(Action Clerk)**

Planning

1315.1 Planning Applications:

1315.1.1 CB/19/01663/FULL – Brackenhill Farm, Eversholt Road – partial redevelopment of the site for the creation of two detached dwellings
Eversholt Parish Council has no objection to the application but question whether it is in Tingrith Parish and not under Eversholt Parish Councils jurisdiction. However, they are concerned that the original permission was given to convert an existing barn on the same footprint as the barn and now the new plans are for larger buildings on a different footprint.

1315.2 Other Planning Matters:

1315.2.1 Previous planning application updates:

21/05/19 - CB/19/01663/FULL - Brackenhill Farm, Eversholt Road, Tingrith - Partial redevelopment of the site for the creation of two detached dwellings
19/03/19 - 61 Hills End - Lawful Cert of Development - awaiting decision
14/03/19 - 20 Witts End - lambing shed - Approved
08/03/19 - Coach House - Witts End - Lawful Development - Part Residential/Part equestrian - Granted
05/03/19 - The annexe - Rads End Farm - Lawful Development - Granny Annexe - Granted
08/02/19 - Eversholt House x 2 - Granted
28/01/19 - 68 Brook End - Approved
24/01/19 - 1 East View, Witts End - Garage conversion - Refused - "over the 60% threshold as set out in the Central Bedfordshire Design Guide" & "the proposal would be tantamount to a self contained dwelling within the GreenBelt. A new dwelling would be considered inappropriate development within the Green Belt for which no very special circumstances have been provided".
10/01/19 - Chestnut Cottage - Garage Extension - Approved
24/12/18 - Wakes End farm - Agricultural Shed - refused
14/12/18 - Eversholt Lower School - Playground changes - Granted
12/12/18 - Site of old Pheasant - new 2 storey house - refused
30/11/18 - Falcons Field - Agricultural Barn - Appealed - Appeal Started
09/11/18 - Hounsfeld House - 2 storey extension - application withdrawn
01/11/18 - 4 Meadow Court x2 - extensions - Approved
15/10/18 - 84 Berry End - Replacement of 2 barns to ancillary residential units - Approved
31/08/18 - Brackenhill Farm - Change of use - agricultural building to 2 dwellings - Approved
22/08/18 - Witts End Farm - Change of use - Barns to Dwellings - Not required
02/08/18 - Barns at Tingrith Road, Lower Rads End - Change of use - Storage to Dwelling - Awaiting decision
01/08/18 - 9 Witts End - Erection of two 'starter style' homes following demolition of commercial building - Approved
24/07/18 - Brackenhill Farm - Certificate of Lawful Development Proposed: Erection of outbuilding - Granted
26/06/18 - Hounsfeld House - Two storey side extension - Approved
19/06/18 - 7 Higher Rads End x2 - Single storey rear extension - Approved
19/06/18 - Horse Paddock Adj. to 1 East View, Witts End - New stables/tack room building in existing horse paddock - Approved
19/06/18 - Chestnut Cottage, Witts End - Lawful Development Certificate Existing: Use of land for car parking and open storage - Refused
11/06/18 - 5 Higher Rads End - Part single storey, part two-storey rear extension - Application Withdrawn
11/06/18 - CB/18/02331/FULL - 5 Higher Rads End - Part single storey, part two-storey rear extension - Awaiting Decision
06/04/18 - 84 Berry End - Single storey side and rear extension - Application Withdrawn

16/03/18 - Land At, Old Water End - Erection of Detached Stables Block and Associated Landscaping - Approved
16/08/18 - 39 Old Water End - Prior Notification of Householder Extension: Erection of single storey rear extension - GPD - Not required
01/03/18 - Land to the rear of Red Lion Cottages, Witts End - Change of Use of Stable (Sui Generis) to Residential Dwelling (C3) - Refused
22/01/18 - Penrose House, Tingrith Road - Outbuilding for storage (Retrospective) - Refused
14/11 /17 - CB/17/04846/PAAD - Old Pheasant - Prior Approval Agricultural Building to a Dwellinghouse - replace the barn with a cottage style dwelling on the footprint of the original agricultural barn - still to be decided

1316 Highways and related matters

1316.1 Highway Representative Report

Cllr Newport-Hassan said that the footpaths cutting has now been done. Highway verges have also been cut. There are still some potholes outstanding which should have been done as they are category '0'. The gulleys at Berry End and Tyrells End are to be cleared out and will be put on a schedule to be done every two years.

1317 Other Village matters

1317.1 Recreation Ground lease

Cllr Richardson said that the lease for the swimming pool has been signed. There are still issues being raised with the Village Hall and Cricket Club and although he has requested information, this has not been forthcoming. There has been a query regarding the ownership of the play equipment. The Village Hall has maintained the equipment to date but a decision needs to be made as to who is responsible for it going forward. The Clerk said that if the Parish Council was to take ownership and responsibility for the equipment, this would have a knock on effect with regard to insurance, equipment inspections and maintenance and ultimately the budget and precept.

1317.2 Benches in need of refurbishment

Cllr Miller said that he and Cllr Creamer have assessed the benches. The plan is to replace all the green wood and paint the metal work before the 'Lashings'.

1317.3 Bench in memory of Robin Smith

Cllr Miller said that he is looking into bench options and costs and he will obtain the cost for a base in front of the kiosk area by the swimming pool. **(Action Cllr Miller)**

1317.4 Bus Service – survey

Nothing to report. The Parish Council to find out whether CBC Cllr Baker needs any more help at the next meeting.

1317.5 Noticeboards refurbishment/locks

Cllr Newport-Hassan said that Project 1 has agreed to replace the locks and put in new Perspex, free of charge. The Clerk to send a letter of thanks when this is done to express the Parish Council's appreciation. **(Action Clerk)**

1317.6 Speedwatch Scheme

The Chairman said that 3 residents have expressed their interest in the scheme. She said that a couple of Cllrs will also need to be involved. The Clerk was asked to find out if the scheme is still operating and how to set it up. **(Action Clerk)**

1318 Village Committees – Representatives/Reports

Cllr Miller said that the Swimming Pool Committee has received a preliminary acknowledgement for part funding from Sport England. He said that there are matters to be finalised in order to get the whole amount applied for.

1319 General correspondence: No correspondence

1320 Date and place of next meeting:

Parish Council Meeting
Tuesday 23rd or 30th July 2019
7.30pm Village Hall, Eversholt

The meeting closed at 8.20pm



EVERSHOLT PARISH COUNCIL

MINUTES of the Meeting of Eversholt Parish Council held on Tuesday 23rd July 2019 at 7.30pm in the Village Hall, Eversholt

PRESENT: Cllrs Mrs M Gabrys (Chairman), Mrs C Birch, Mrs F Newport-Hassan, Mr P Richardson

IN ATTENDANCE: Mrs K Barker (Clerk), 1 member of the public was present

- 1321 Apologies for absence – Cllrs Creamer, Collin and Miller
- 1322 Declaration of interests – Cllr Gabrys – Eversholt School and Village Hall, Cllr Richardson – Village Hall, Eversholt Parochial Charity, Cllr Birch – Eversholt Parochial Charity
- 1323 Minutes
The minutes of the meeting held on 25th June 2019 were approved. Cllr Richardson proposed, seconded by Cllr Newport-Hassan the approval of the minutes as a true record. All agreed by those present and signed by the Chairman.
- 1324 Matters Arising
There were no matters arising.
- 1325 Reports and representations
1325.1 Central Beds Councillor Baker
Cllr Baker was not present.
- 1326 Public Forum
Cllr Newport-Hassan raised an issue reported to her regarding the overgrown verge opposite the cottages at Old Water End. She said that she will report it.

Cllr Newport-Hassan said that more information is needed regarding recycling and what is and what is not recyclable. She said that she would like to put an article in About Eversholt and will contact CBC Cllr John Baker to try to get more information. **(Action Cllr Newport-Hassan)**

- 1327 Finance
1327.1 Bank Balances:

Bank Account	Amount £
Barclays Current Acct	7,804.39
Barclays Business Premium Acct	3,284.84
TOTAL	11,089.23

- 1327.2 Payments:
The Chairman proposed, seconded by Cllr Birch the approval of the following payments, all agreed:

Cheque Number	Payee	Amount £
100900	K Barker – salary July	301.75
100900	K Barker – expenses July	23.70

100901	HMRC – Clerks tax	40.00
100902	The Print Cellar – June invoice	220.00
100903	Barbara Osborne – payroll	64.50
100904	CPRE – membership	36.00
	TOTAL	685.95
	Postdated August payments	
100905	K Barker – salary Aug	247.00
100906	K Barker – expenses Aug	20.18
100907	HMRC – Clerks tax	26.40
	TOTAL	293.58

1327.3 Other finance matters:

1327.3.1 Budget Report

The Clerk gave out the budget report showing expenditure to date.

1328 Planning

1328.1 Planning Applications: there were no planning applications.

1328.2 Other Planning Matters:

1328.2.1 Land between Tyrells End farm/Tyrells End Cottage
Cllr Richardson said that a resident has expressed their concern regarding the land and that it is a fire hazard, particularly with the dry, hot weather. A gate has not been installed which was a requirement made by Enforcement. The Clerk was asked to report it to Enforcement. **(Action Clerk)**

1328.2.2 Previous planning application updates:

21/05/19 - CB/19/01663/FULL - Brackenhill Farm, Eversholt Road, Tingrith - Partial redevelopment of the site for the creation of two detached dwellings - Consultation period
19/03/19 - 61 Hills End - Lawful Cert of Development - awaiting decision
14/03/19 - 20 Wits End - lambing shed - Approved
08/03/19 - Coach House - Wits End - Lawful Development - Part Residential/Part equestrian - Granted
05/03/19 - The annexe - Rads End Farm - Lawful Development - Granny Annexe - Granted
08/02/19 - Eversholt House x 2 - Granted
28/01/19 - 68 Brook End - Approved
24/01/19 - 1 East View, Wits End - Garage conversion - Refused - "over the 60% threshold as set out in the Central Bedfordshire Design Guide" & "the proposal would be tantamount to a self contained dwelling within the GreenBelt. A new dwelling would be considered inappropriate development within the Green Belt for which no very special circumstances have been provided".
10/01/19 - Chestnut Cottage - Garage Extension - Approved
24/12/18 - Wakes End farm - Agricultural Shed - refused
14/12/18 - Eversholt Lower School - Playground changes - Granted
12/12/18 - Site of old Pheasant - new 2 storey house - refused
30/11/18 - Falcons Field - Agricultural Barn - Appealed - Appeal Started
09/11/18 - Hounsfild House - 2 storey extension - application withdrawn
01/11/18 - 4 Meadow Court x2 - extensions - Approved
15/10/18 - 84 Berry End - Replacement of 2 barns to ancillary residential units - Approved
31/08/18 - Brackenhill Farm - Change of use - agricultural building to 2 dwellings - Approved
22/08/18 - Wits End Farm - Change of use - Barns to Dwellings - Not required
02/08/18 - Barns at Tingrith Road, Lower Rads End - Change of use - Storage to Dwelling - Awaiting decision
01/08/18 - 9 Wits End - Erection of two 'starter style' homes following demolition of commercial building - Approved
24/07/18 - Brackenhill Farm - Certificate of Lawful Development Proposed: Erection of outbuilding - Granted
26/06/18 - Hounsfild House - Two storey side extension - Approved
19/06/18 - 7 Higher Rads End x2 - Single storey rear extension - Approved

19/06/18 - Horse Paddock Adj. to 1 East View, Witts End - New stables/tack room building in existing horse paddock - Approved
 19/06/18 - Chestnut Cottage, Witts End - Lawful Development Certificate Existing: Use of land for car parking and open storage - Refused
 11/06/18 - 5 Higher Rads End - Part single storey, part two-storey rear extension - Application Withdrawn
 11/06/18 - CB/18/02331/FULL - 5 Higher Rads End - Part single storey, part two-storey rear extension - Awaiting Decision
 06/04/18 - 84 Berry End - Single storey side and rear extension - Application Withdrawn
 16/03/18 - Land At, Old Water End - Erection of Detached Stables Block and Associated Landscaping - Approved
 16/08/18 - 39 Old Water End - Prior Notification of Householder Extension: Erection of single storey rear extension - GPD - Not required
 01/03/18 - Land to the rear of Red Lion Cottages, Witts End - Change of Use of Stable (Sui Generis) to Residential Dwelling (C3) - Refused
 22/01/18 - Penrose House, Tingrith Road - Outbuilding for storage (Retrospective) - Refused
 14/11 /17 - CB/17/04846/PAAD - Old Pheasant - Prior Approval Agricultural Building to a Dwellinghouse - replace the barn with a cottage style dwelling on the footprint of the original agricultural barn - still to be decided

1329 Highways and related matters

1329.1 Highway Representative Report

Cllr Newport-Hassan said that she has reported all potholes, a number of times, and that they are slowly getting filled. She has gained another contact at Highways that she can report issues to. Cllr Newport-Hassan stressed that residents should also report highways issues online. She said that she has chased up the cutting of the footpaths, highways will be doing 3 cuts this year. The hope is that they will extend the hedge trimming this year as the hedges are growing particularly fast.

1330 Other Village matters

1330.1 Recreation Ground lease

Cllr Richardson said that he has had a discussion with the Chairman of the Village Hall Committee but has had no response from the Cricket Club. He suggested that a letter be sent to both organisations to request that they attend the Parish Council meeting in September as there are still issues that need to be clarified. Cllr Richardson to draft a letter for the Clerk to send. The Parish Council thanked Cllr Richardson for his perseverance and hard work which is much appreciated.

(Action Cllr Richardson/Clerk)

1330.2 Benches in need of refurbishment

The Chairman said that she has noticed new wood on some of the benches so it seems that refurbishment work has started.

1330.3 Bench in memory of Robin Smith

Nothing to report.

1330.4 Bus Service – survey

Nothing to report.

1330.5 Noticeboards refurbishment/locks

Cllr Newport-Hassan said that Project 1 has agreed to replace the locks and put in new Perspex free of charge in September. The Parish Council were very appreciative.

1330.6 Speedwatch Scheme

The Parish Council noted that the scheme is still being run by the Police. The Clerk to find out what the minimum number of volunteers needed is. The Chairman said that 3 residents have expressed their interest in the scheme and asked whether any Cllrs would be interested in becoming involved.

(Action Clerk)

1330.7 About Eversholt

The Clerk said that she has noticed that the Parochial Charity and the Village Hall Committee have regular articles in About Eversholt. The Parish Council have historically never charged these organisations, being charities, for their articles but there is a significant loss in revenue which must be borne by the Parish Council. The Clerk said that the organisations should be made aware of this gesture as they may not realise and queried whether they should be asked to make a small contribution. Cllr Richardson said that he will raise it with the Village Hall Committee and Cllr Birch with the Parochial Charity. **(Action Cllrs Richardson/Birch)**

1330.8 Tri For Life

Details of the event to be placed in About Eversholt.

(Action Cllr Newport-Hassan/Clerk)

1331 Village Committees – Representatives/Reports

There were no reports.

1332 General correspondence:

MAGPAS Air Ambulance, Highways England M1 Junctions 13 to 18 info, Clerks and Councils Direct

1333 Date and place of next meeting:

Parish Council Meeting
Tuesday 24th September 2019
7.30pm Village Hall, Eversholt

The meeting closed at 8.22pm



EVERSHOLT PARISH COUNCIL

MINUTES of the Meeting of Eversholt Parish Council held on Tuesday 24th September 2019 at 7.30pm in the Village Hall, Eversholt

PRESENT: Cllrs Mrs M Gabrys (Chairman), Mrs C Birch, Mr P Collin,
Mr A Miller, Mrs F Newport-Hassan, Mr P Richardson

IN ATTENDANCE: Mrs K Barker (Clerk), no members of the public were present

1334 Apologies for absence – Cllr Creamer

1335 Declaration of interests – Cllr Gabrys – Eversholt School and Village Hall, Cllr Richardson – Village Hall, Eversholt Parochial Charity, Cllr Birch – Eversholt Parochial Charity

1336 Minutes
The minutes of the meeting held on 23rd July 2019 were approved. Cllr Richardson proposed, seconded by Cllr Newport-Hassan the approval of the minutes as a true record. All agreed by those present and signed by the Chairman.

1337 Matters Arising
There were no matters arising.

1338 Reports and representations

1338.1 Central Beds Councillor Baker

Cllr Baker said that he has invited Mark MacDonald from Highways to meet with him every two weeks to review any highway issues outstanding. CBC has established a community grant match fund scheme. Each Ward Cllr is to be given a fund of £2,000 to put towards small local projects. CBC Cllr Baker asked the Parish Council to consider small local projects that may need some funding at the next meeting. The Clerk to place the item on the agenda. CBC is moving towards a two tier school system in line with the rest of the Country. Cllr Newport-Hassan asked if it was possible to meet with the recycling team at CBC as the list of recyclables on the CBC website is not very clear. This information would enable an article to be put in About Eversholt clarifying the situation. **(Action Clerk)**

1338.2 Cricket Club – lease discussion

Mr Bill Pougher attended the meeting on behalf of the Cricket Club. He said that the draft lease contains a clause relating to financial contributions to the maintenance of the railings, trees culvert etc, which is not acceptable to the Club. This was discussed and it was agreed that Mr Pougher draw up some revised wording that is acceptable to the Club for the Parish Council to consider. **(Action Mr Pougher)**

1339 Public Forum

Cllr Newport-Hassan mentioned the state of the hedge on the left exiting the park on the C100 at Froxfield which was highlighted by a resident. It has been trimmed but still narrows the road. The clerk to take the matter up with the Woburn Estate. **(Action Clerk)**

1340 Finance

1340.1 Bank Balances:

Bank Account	Amount £
Barclays Current Acct	7,040.84

Barclays Business Premium Acct	3,284.84
TOTAL	10,325.68

1340.2 Payments:

The Chairman proposed, seconded by Cllr Birch the approval of the following payments, all agreed:

Cheque Number	Payee	Amount £
100908	K Barker – salary Sept	247.00
100908	K Barker – expenses September	46.99
100909	HMRC – Clerks tax	26.40
100910	Central Beds Council – uncontested election	58.03
	TOTAL	378.42

1340.3 Other finance matters:

1340.3.1 Budget Report

The Clerk gave out the budget report showing expenditure to date.

1340.3.2 Budget/Precept 2020/2021

The Clerk said that she will draw up a draft budget. This will need to be finalised at the November meeting. **(Action Clerk)**

1341 Planning

1341.1 Planning Applications:

1341.1.1 CB/19/02715/FULL – The Paddock, Higher Rads End – retrospective permission for replacement storage building. Cllrs queried whether dormer windows were included on a previous planning application and agreed to formulate the response once this information has been ascertained. Cllr Miller agreed to look at the previous application. **(Action Cllr Miller)**

1341.1.2 CB/19/02648/FULL – The Old Piggery, Higher Rads End – demolition of existing building and erection of residential dwelling. The Parish Council object to the application. They are concerned that there is no right of way to the garages of 6a and 6b. The splayed entrance is not within the curtilage and is shown on the grass verge. There is concern regarding the removal of soil from the site and potential damage to the highway. The Parish Council question the amount of curtilage being taken from the agricultural land and there should be a restriction on the area of agricultural land to within 10 feet of the building.

1341.2 Other Planning Matters:

1341.2.1 Appeal – Site at 1 East View, Witts End – conversion and alteration to a garage with dormer windows to form ancillary accommodation. Noted by the Parish Council.

1341.2.2 Planning application updates:

-21/08/19 - The Paddock, HRE - Minor Gen ind/storage/warehouse B2 & BB - Restrospective permission for replacement storage building - Consultation Period
-14/08/19 - The Old Piggery, HRE - Demolition of existing building and erection of residential dwelling - Consultation Period
-21/05/19 - CB/19/01663/FULL - Brackenhill Farm, Eversholt Road, Tingrith - Partial redevelopment of the site for the creation of two detached dwellings - Awaiting decision
-19/03/19 - 61 Hills End - Lawful Development Certificate Existing – Triple Garage - Granted
-30/11/18 - Falcons Field - Agricultural Barn - Appealed - Appeal Started
-02/08/18 - Barns at Tingrith Road, Lower Rads End - Change of use Storage to Dwelling - Awaiting decision

-24/01/19 - 1 East View, Witts End - Garage conversion - Refused –
“over the 60% threshold as set out in the Central Bedfordshire
Design Guide” & “the proposal would be tantamount to a self-
contained dwelling within the GreenBelt. A new dwelling would be
considered inappropriate development within the Green Belt for
which no very special circumstances have been provided” –
Appealed

-11/06/18 - CB/18/02331/FULL - 5 Higher Rads End - Part single
storey, part two-storey rear extension - Awaiting Decision

-14/11 /17 - CB/17/04846/PAAD - Old Pheasant - Prior Approval
Agricultural Building to a Dwellinghouse - replace the barn with a
cottage style dwelling on the footprint of the original agricultural barn
still to be decided

Completed Applications in 2019:

-14/03/19 - *20 Witts End - lambing shed - Approved

-08/03/19 - Coach House - Witts End - Lawful Development – Part
Residential/Part equestrian - Granted

-05/03/19 - The annexe - Rads End Farm - Lawful Development –
Granny Annexe - Granted

-08/02/19 - Eversholt House x 2 - Granted

-28/01019 - 68 Brook End - Approved

-10/01/19 - Chestnut Cottage - Garage Extension - Approved

1342 Highways and related matters

1342.1 Highway Representative Report

Cllr Newport-Hassan said she would send a photo to CBC Cllr Baker of the hedge
obscuring the view of oncoming traffic when turning right off the C100 into Tingrith
Road at Old Water End.
(Action Cllr Newport-Hassan)

1343 Other Village matters

1343.1 Recreation Ground lease

See Point 1338.2. As the Village Hall Committee were unable to attend the
September meeting, the Clerk was asked to invite them to the October meeting.
(Action Clerk)

1343.2 Benches in need of refurbishment

Cllr Miller said that he and Cllr Creamer have mended the benches that were most in
need. They will work on the remaining benches but may need some funding. Cllrs
agreed that the CBC Community Grant fund could assist with this. Cllr Miller said he
and Cllr Creamer will ascertain the likely costs and report back at the next meeting.
(Action Cllrs Miller/Creamer)

1343.3 Bench in memory of Robin Smith

Cllr Miller said that he will be looking at this over the next month and will report back
at the next meeting.
(Action Cllr Miller)

1343.4 Bus Service – survey

Cllrs agreed to remove the item from the agenda.

1343.5 Noticeboards refurbishment/locks

Cllr Newport-Hassan said that Project 1 has repaired the lock and Perspex on the
noticeboard at Higher Rads End and will replace the lock with a new one and repair
the Perspex on the noticeboard at Tyrells End.

1343.6 Speedwatch Scheme

The Chairman said that all volunteers will be undertaking training.

1343.7 Tri For Life

Cllrs reported that the event went very well and there were no complaints.

1344 Village Committees – Representatives/Reports

Swimming Pool – Cllr Miller said that the Committee has secured £97,000 from Sport England
and WREN. Work will commence in October.

1345 General correspondence:
Clerks and Councils Direct, Highways England update to smart motorway programme,
Bedfordshire Matters, Countryside Voice

1346 Date and place of next meeting: Parish Council Meeting
Tuesday 29th October 2019
7.30pm Village Hall, Eversholt

The meeting closed at 8.47pm



EVERSHOLT PARISH COUNCIL

MINUTES of the Meeting of Eversholt Parish Council held on Tuesday 29th October 2019 at 7.30pm in the Village Hall, Eversholt

PRESENT: Cllrs Mr P Richardson (Chairman), Mrs C Birch, Mr P Collin, Mr A Miller

IN ATTENDANCE: Mrs K Barker (Clerk), 2 members of the public were present

- 1347 Apologies for absence – Cllrs Gabrys, Newport-Hassan and Creamer, CBC Cllr J Baker
- 1348 Declaration of interests – Cllr Richardson – Village Hall, Eversholt Parochial Charity, Cllr Birch – Eversholt Parochial Charity
- 1349 Minutes
The minutes of the meeting held on 24th September 2019 were approved. Cllr Birch proposed, seconded by Cllr Collin the approval of the minutes as a true record. All agreed by those present and signed by the Chairman.
- 1350 Matters Arising
There were no matters arising.
- 1351 Reports and representations
- 1351.1 Central Beds Councillor Baker
CBC Cllr Baker was not present.
- 1351.2 Village Hall – lease discussion
Mrs Juliette Peacock and Mr Steven Smith attended the meeting on behalf of the Village Hall Committee. A discussion was held regarding the need for a lease between the Parish Council and the Village Hall. The Chairman said that a lease is required to protect the Village Hall in the future and the Parish Council have offered the Committee virtual freehold. The Village Hall representatives said that the draft lease is not accurate and includes a clause relating to financial contributions to the maintenance of the railings, trees culvert etc, which the Committee feel they are not responsible for.

The Committee members suggested that as a way forward, the Village Hall Committee could sign a lease with the Parish Council for the Hall building on a 999 year lease, (virtual freehold). There would also be an agreement with the Parish Council to undertake the management of the recreation ground including the car parking for a period to be determined, much in the same way as has been the practice for the last thirty years. An agreement by way of a license agreement with the village hall management committee would be drawn up with the Cricket Club for a period to be determined for the continuation of playing cricket. As the Swimming Pool has signed a lease with the PC for the continued use of the pool a license would be agreed with the hall management committee for the use of the section of the hall currently used as a plant room for the duration of the pool lease. Councillors agreed this was a constructive way forward.

The Parish Council agreed that this arrangement could work and asked the Committee to draw up its proposals. The Chairman suggested that the current

Solicitor could complete their work and then a new local solicitor employed to draw up a new lease based on the new agreement.

1352 Public Forum

The Chairman read out a letter from a resident. The plot of land in Tyrells End, adjoining the thatched cottage, will be cleared next year by agreement with the owners.

1353 Finance

1353.1 Bank Balances:

Bank Account	Amount £
Barclays Current Acct	6,413.27
Barclays Business Premium Acct	3,286.48
TOTAL	9,699.75

1353.2 Payments:

The Chairman proposed, seconded by Cllr Miller the approval of the following payments, all agreed:

Cheque Number	Payee	Amount £
100910	K Barker – salary October	301.75
100910	K Barker – expenses October	23.70
100911	HMRC – Clerks tax	40.00
100912	B Osborne - payroll	64.50
100913	The Print Cellar – printing About Eversholt inv 1523	204.00
100913	The Print Cellar – printing About Eversholt inv 1583	185.00
	TOTAL	818.95

1353.3 Other finance matters:

1353.3.1 Budget Report

The Clerk gave out the budget report showing expenditure to date.

1353.3.2 Budget/Precept 2020/2021

The Clerk distributed a draft budget. The Clerk to make some small amendments and distribute prior to the next meeting. **(Action Clerk)**

1353.3.3 Community Grant Match Fund Scheme

Cllr Miller suggested that the refurbishment of the recreation ground benches (replacement of the green wood and the bolts) could be a good project for the scheme. This was agreed by the Parish Council. Cllr Miller to obtain costings so that an application can be submitted.
(Action Cllr Miller)

1354 Planning

1354.1 Planning Applications:

1354.1.1 CB/19/03308/LB – Church End House, Church End – Listed building and conservation area: the erection of a new greenhouse in part of an existing vegetable garden. The Parish Council has no objection to the application.

1354.2 Other Planning Matters:

1354.2.1 CB/19/02715/FULL – The Paddock, Higher Rads End – retrospective permission for replacement storage building. The response agreed and submitted by the Parish Council after the September meeting was as follows:
The Parish Council object to the application. The purpose of the building (storage) does not necessitate a dormer window being installed. The height of the dormer, and frontal visual aspect impact the immediate area, and do not tie in with the original structure, nor the barn to which it is attached.

4 objections, 2 no objections, the motion was carried.

1354.2.2 Planning application updates:

-14/08/19 – The Old Piggery, Higher Rads End – demolition of existing building and erection of residential dwelling – awaiting decision

1355 Highways and related matters

1355.1 Highway Representative Report

Cllr Newport-Hassan was not present. The Clerk said that Cllr Newport-Hassan has been in touch with Freddie Thornton at Highways regarding the set of railings which have been destroyed on the C100 at Old Water End. The railings are to be fixed but there is no definite date. The Clerk was asked to obtain confirmation of their repair/replacement in writing. The Chairman said that he has raised this with CBC Cllr Baker. He said that the Police were involved and the driver who caused the damage was arrested. He said he has asked what action is being taken to recover the cost of the railings replacement. .
(Action Clerk)

The Chairman said that he has also raised the issue with the railings from Old Water End to New Water End with CBC Cllr Baker. These railings have been struck on numerous occasions and have never been repaired. He said that he has asked whether CBC has pursued the perpetrators of the damage to the railings previously and if not why not. If they were pursued why was there not a positive result to recover the cost. If costs were recovered, where did the money go and why was it not spent on repairing the railings.

1356 Other Village matters

1356.1 Recreation Ground lease
See Point 1351.2

1356.2 Benches in need of refurbishment

See Point 1353.3.3. Cllr Miller said that he will speak with Cllr Creamer regarding costs.
(Action Cllr Miller)

1356.3 Bench in memory of Robin Smith

Cllr Miller said that he is looking at options and hopes to progress this before the next meeting.

1356.4 Noticeboards refurbishment/locks

The repairs have been completed. The Clerk to send a letter of thanks.

(Action Clerk)

1356.5 Speedwatch Scheme

It was reported that 5 people will be attending the training on 9th November.

1356.6 Christmas Tree

The Clerk reported that the School do not require a Christmas Tree from the Woburn Estate again this year as they have an artificial one. She has confirmed this to the Estate and they have asked what size tree the Parish Council require and the delivery location. Cllrs agreed that they would like a 10 foot tree, or as near to that as possible. Delivery would be to the green area outside Eversholt Church, near the magnolia tree. The Clerk to respond.
(Action Clerk)

1357 Village Committees – Representatives/Reports

Swimming Pool – Cllr Miller said that the Swimming Pool Committee have secured grants from WREN and Sport England. Work is due to start shortly. The changing rooms will also be refurbished.

Church – Cllr Collin reported that bell number 3 has been repaired and will be put back in place soon.

1358 General correspondence: London Luton Airport expansion letter

1359 Date and place of next meeting:

Parish Council Meeting
Tuesday 26th November 2019
7.30pm Village Hall, Eversholt

The meeting closed at 9.10pm



EVERSHOLT PARISH COUNCIL

MINUTES of the Meeting of Eversholt Parish Council held on Tuesday 26th November 2019 at 7.30pm in the Village Hall, Eversholt

PRESENT: Cllrs Mrs M Gabrys (Chairman), Mr P Collin, Mr A Miller, Mrs F Newport-Hassan,
Mr P Richardson, CBC Cllr J Baker

IN ATTENDANCE: Mrs K Barker (Clerk), 2 members of the public were present

1360 Apologies for absence – Cllr Mrs C Birch

1361 Declaration of interests – Cllr Richardson – Village Hall, Eversholt Parochial Charity,
Cllr Gabrys - Eversholt School, Cllr Miller – Eversholt School

1362 Minutes
The minutes of the meeting held on 29th October 2019 were approved. Cllr Richardson proposed, seconded by Cllr Miller the approval of the minutes as a true record. All agreed by those present and signed by the Chairman.

1363 Matters Arising
There were no matters arising.

1364 Reports and representations
1364.1 Central Beds Councillor Baker
CBC Cllr Baker said that CBC recycling and waste team will be collecting Christmas trees for recycling again this year. Road patching has been organised for the road through the Deer Park. The inspection of CBC's submitted Local Plan did not go well. CBC's plan was to use green belt land for the Luton expansion and this would extend into villages in the green belt such as Aspley Guise. The plan was also in support of 5,000 homes at Junction 13. The Planning Inspector criticised CBC for including Aspley Guise in the plan as it is not in or near Luton so this site must be deleted from the plan. The proposal for 5,000 homes cannot be approved until CBC can demonstrate sufficient road links. The plan is essentially on hold and a revision will be drawn up for consultation next year.

1365 Public Forum
Simon Collier, Chairman of the Parochial Charity and Ben Brown, the tenant of the Green Man, attended the meeting. Simon Collier said that the Charity would like to show that they support the tenants in their plans for the pub. Ben Brown said that he has been running the pub for a year now and it is going very well. Refurbishment work has taken place but a planning application has now been submitted so that the eating area can be separate from the bar area. See planning Point 1367.1.2.

1366 Finance
1366.1 Bank Balances:

Bank Account	Amount £
Barclays Current Acct	6,087.82
Barclays Business Premium Acct	3,286.48
TOTAL	9,374.30

1366.2 Payments:

Cllr Richardson proposed, seconded by the Chairman the approval of the following payments, all agreed:

Cheque Number	Payee	Amount £
100914	K Barker – salary November	247.00
100914	K Barker – expenses November	44.52
100915	HMRC – Clerks tax	26.40
	TOTAL	317.92
100916	K Barker – salary December	247.00
100916	K Barker – expenses December	20.18
100917	HMRC – Clerks tax	26.40
	TOTAL	293.58

1366.3 Other finance matters:

1366.3.1 Budget Report

The Clerk gave out the budget report showing expenditure to date.

1366.3.2 Budget/Precept 2020/2021

The Chairman proposed a budget of £7,854.00 and taking in to account advertising revenue of £400.00, a precept of £7,454.00 for 2020/21, which equates to an increase of £590 over 2019/20 and an increase in council tax of 10.8% for a Band D property This was seconded by Cllr Newport-Hassan and agreed by all. The Clerk to send the precept request form back to Central Beds Council by the middle of January 2020. It was agreed that allocated reserves be carried forward for the Recreation Ground drains and metal fence of £1,500 for each and an allocation of £1,000 be made towards the swimming pool refurbishment works. **(Action Clerk)**

Regular Expenditure	2020/21
Clerks Salary (inc Tax)	3,625.00
Clerks Expenses	500.00
Councillors Expenses	50.00
Payroll Service	290.00
Printing for About Eversholt	1,400.00
Donations	665.00
Subscriptions	130.00
Audit Fees	70.00
Insurance	174.00
Village Expenses (inc tree inspec/maint)	450.00
Recreation Ground Lease	500.00
TOTAL	7,854.00
Less Income from advertising	400.00
TOTAL PRECEPT	7,454.00

RESERVES	Recreation Ground Drains	Recreation Ground Metal Fence	Swimming Pool
	1,500.00	1,500.00	1,000.00

1366.3.3

Community Grant Match Fund Scheme

Cllr Miller said that he will supply details of the costs for refurbishing the benches on the Recreation Ground to the Clerk for submission to CBC Cllr Baker. It is likely to be in the region of £400.

(Action Cllr Miller)

1367 Planning

1367.1 Planning Applications:

1367.1.1 CB/19/03804/FULL – 61 Hills End – garage conversion to 2 bed bungalow with associated parking. The Parish Council opposed the application with a vote of 3 in opposition and 2 for with the following comments. The application is for the conversion of a property which has been partially erected under “Permitted Development” The original application was for a three car garage with a low profile ridge roof. However, it appeared to be in breach of the regulations as an inappropriate development as the structure was in the form of a dwelling with a high ridge roof. The Parish Council reported what they considered was a breach of regulations as it was not in the form which had been agreed. The developer was forced to stop and enforcement was to inspect the development. No further work was carried out on the building and it remains incomplete. The new application is for the development of the so called, existing garage which is not the case as the existing building is not complete and is not compliant with the original design. Permitted Development, as it is understood, allows for the erection of a building in association with existing domestic premises. The planning application for a separate dwelling does not fall in to this category, as it is for a separate dwelling in its own right. It is not the development as is; of an agricultural building but of a modern part finished structure built within the last twelve months, that is not in line with the plan of the original permitted development. It is believed, to approve this plan would set a serious precedent for the future as there are other properties in the village where a similar approach could be taken and could not be refused if this application is considered acceptable. It could be regarded as infill and not part of the village development plan.

1367.1.2 CB/19/03917/FULL – The Green Man, Church End – single storey rear extension. The Parish Council agreed to support the application providing that the Parochial Charity and the Conservation Officer are in agreement to the extension works. Cllrs did raise questions regarding parking and were informed that the tenants are looking to use the area to the rear of the existing car park (bonfire location) for additional parking. Secondly whether the toilets would be sufficient for the additional covers/capacity and the Parish Council were informed that the architect had raised no concerns.

1367.2 Other Planning Matters:

1367.2.1 Planning application updates:

-21/08/19 - The Paddock, Higher Rads End - Minor Gen ind/storage/warehouse B2 & BB - Retrospective permission for replacement storage building - Granted

-14/08/19 - The Old Piggery, Higher Rads End - Demolition of existing building and erection of residential dwelling – Refused
The Clerk reported that some shipping containers and fencing has appeared on site. The Clerk said that she had reported this to enforcement.

1368 Highways and related matters

1368.1 Highway Representative Report

Cllr Newport-Hassan said that most potholes have been repaired and she will check any that are outstanding, in particular, one at Berry End. She said she will contact highways regarding the Elderberry bush which is obstructing the sign into the village outside Berrystead. It was reported that the road seems to be collapsing at Old Water End to Witts End and Cllr Miller agreed to report it on the highways portal. The Clerk was asked to remind the Woburn Estate to cut back the hedge on the left exiting the park on the C100 at Froxfield. **(Action Cllr Newport-Hassan/Cllr Miller/Clerk)**

1368.1.1 Railings on C100

The two issues with the railings have now been passed to the correct department to deal with as it falls under structural assets not

highways. It is hoped that repair work will be done by Christmas. Cllr Richardson said that details of the perpetrators causing the damage to the railings has in the past been given to CBC. As highlighted at the last meeting, he queried whether CBC pursued the perpetrators and if not why not. If they were pursued why was there not a positive result to recover the cost. If costs were recovered, where did the money go and why was it not spent on repairing the railings. CBC Cllr Baker said that he will look into it further.

1368.1.2 Hedge by bungalows
The Clerk was asked to report that the hedge is over growing the road and although Aragon have cut it as previously requested it is again considered DANGEROUS. It forces vehicles out toward the centre of the highway and being on a blind bend needs serious attention. It is accepted that to trim it back to the edge of the road will fulfil the legal requirement but it is requested that it is cut back 12 – 18 inches from the road to allow a better vision through the corner.
(Action Clerk)

1369 Other Village matters

1369.1 Recreation Ground lease

Cllr Richardson said that he is waiting for the Village Hall Committee to confirm their proposals from the last meeting. The Parish Council agreed for Cllr Richardson to write to the current Solicitors to ask them to submit their final costs and organise a new Solicitor to draw up a new lease based on the new agreement. The Parish Council agreed that they would like a contribution from the village organisations to the Solicitors costs.
(Action Cllr Richardson)

1369.2 Benches in need of refurbishment

See Point 1366.3.3.

1369.3 Bench in memory of Robin Smith

Cllr Miller said that the cost is likely to be in the region of £250 to £550 plus an anchor kit at £50 and a concrete base at a cost of £600-700 may be required. The location of the bench will also need to be agreed as well as the wording on the bench. Cllr Miller said that he will speak with Jane Smith regarding both of these queries.

(Action Cllr Miller)

1369.4 Speedwatch Scheme

The Chairman said that seven volunteers had undertaken training and that Sheila Williams is the coordinator. There are limited locations where the speedwatch can be undertaken due to restrictions/regulations. All areas are risk assessed. The first speedwatch will take place in the new year.

1369.5 National Village Hall's week

The Chairman reported that the Village Hall will be hosting an open day on Saturday 25th January 2020 to showcase all village organisations. It will be a walk in event and each organisation will have a stall/stand/table/space to demonstrate what their organisation does, upcoming projects, how to get involved etc. There may be an exhibition of photographs/maps showing the history of the village and possibly free tea/coffee and cake.

The Chairman said that the Parish Council will have a stall and will need to be represented and further details will follow.

1370 Village Committees – Representatives/Reports

Swimming Pool – Cllr Miller said that the Swimming Pool refurbishment works have started. The Committee are considering keeping the pool open later as the pool will have lighting once the work has been completed.

1371 General correspondence: Clerks and Councils Direct

1372 Date and place of next meeting: Parish Council Meeting
Tuesday 28th January 2020
7.30pm Village Hall, Eversholt

The meeting closed at 9.12pm



EVERSHOLT PARISH COUNCIL

MINUTES of the Meeting of Eversholt Parish Council held on Tuesday 28th January 2020 at 7.30pm in the Village Hall, Eversholt

PRESENT: Cllrs Mrs M Gabrys (Chairman), Mrs C Birch, Mr A Miller, Mrs F Newport-Hassan,
Mr P Richardson, CBC Cllr Mr J Baker

IN ATTENDANCE: Mrs K Barker (Clerk), 1 member of the public was present

1373 Apologies for absence – Cllrs Mr P Collin, Mr W Creamer

1374 Declaration of interests – Cllr Richardson – Village Hall, Eversholt Parochial Charity, Finance Point 1379.2, Cllr Gabrys - Eversholt School, Cllr Miller – Eversholt School

1375 Minutes
The minutes of the meeting held on 26th November 2019 were approved. Cllr Richardson proposed, seconded by Cllr Newport-Hassan the approval of the minutes as a true record. All agreed by those present and signed by the Chairman.

1376 Matters Arising
There were no matters arising.

1377 Reports and representations
1377.1 Central Beds Councillor J Baker
Boundary Review Consultation: the deadline for responses is 24th February. The key themes for the Parish Council to consider include hard boundaries, geography, the links between communities at present within the current ward, being part of a one member large rural ward or being served by two members across a ward twice its size, enthusiasm to potentially join with Flitwick. CBC Cllr Baker urged the Parish Council to respond as well as individually.

1378 Public Forum
A resident asked for a dog bin to be installed on the CBC owned verge by The Old Cottages in Tingrith Road or in the vicinity. The issue with owners not picking up dog mess or leaving it in bags has become a problem. The Clerk to contact CBC to request a new dog bin. An article is to go in About Eversholt. **(Action Clerk)**

1379 Finance
1379.1 Bank Balances:

Bank Account	Amount £
Barclays Current Acct	5,618.37
Barclays Business Premium Acct	3,288.12
TOTAL	8,906.49

1379.2 Payments:
The Chairman proposed, seconded by Cllr Birch the approval of the following payments, all agreed:

Cheque Number	Payee	Amount £
100918	K Barker – salary January	301.75

100918	K Barker – expenses January	20.18
100919	HMRC – Clerks tax	40.00
100920	Barbara Osborne – payroll	64.50
100921	Eversholt Swimming Pool – donation for refurb	1,000.00
100922	The Print Cellar – About Eversholt	209.00
100923	BATPC – membership	93.00
100924	P Richardson – expenses	95.67
100925	I Meadows – website	47.99
100926	Atkins Thomson – work on the lease	1,020.00
	TOTAL	2,892.09

1379.3 Other finance matters:

1379.3.1 Budget Report

The Clerk gave out the budget report showing expenditure to date.

1379.3.2 Community Grant Match Fund Scheme

Cllr Miller said that he will submit the details of the costs for refurbishing the benches on the Recreation Ground to CBC Cllr Baker. See Point 1382.2 **(Action Cllr Miller)**

1380 Planning

1380.1 Planning Applications (for information only - received during December):

1380.1.1 CB/19/03212/FULL – 84 Berry End – new vehicular access
The Parish Council has no objection to the application.

1380.1.2 CB/19/03989/FULL – 75 New Water End – single storey rear extension and single storey front porch extension. The Parish Council has no objection to the application.

1380.2 Other Planning Matters:

1380.2.1 Appeal – CB/19/02648/FULL – The Old Piggery, Higher Rads End
The Clerk to re-iterate the Parish Council's objection to the application that they are concerned that there is no right of way to the garages of 6a and 6b. The splayed entrance is not within the curtilage and is shown on the grass verge. There is concern regarding the removal of soil from the site and potential damage to the highway. The Parish Council question the amount of curtilage being taken from the agricultural land and there should be a restriction on the area of agricultural land to within 10 feet of the building. **(Action Clerk)**

The Clerk to contact enforcement to report that the Parish Council are concerned regarding the usage of the land as pallets, railings and materials are currently stored on site. **(Action Clerk)**

1380.2.2 Planning application updates:

-28/11/19 - 75 New Water End - Single Storey Rear Extension and Single Storey Front Porch Extension – Granted

-21/11/19 - 84 Berry End - New vehicular access - Awaiting decision

-21/11/19 - Single storey rear extension - The Green Man – Granted

-20/11/19 - 61 Hills End - Garage conversion to 2 bed bungalow with associated parking - Awaiting decision

-29/10/19 - Church End House - Erection of a new greenhouse – Granted

Cllr Richardson said he was pleased to note how quickly planning permission has been granted for the Green Man and 75 New Water End planning applications. Cllrs agreed that an email be sent to the Planning Team Leader to thank them for their quick response.

(Action Clerk)

1381 Highways and related matters

1381.1 Highway Representative Report

Cllr Newport-Hassan said that she has reported the problem with the gully on the C100 at Old Water End. There is also a hole on the highway by the Green Man Pub which needs filling as it is dangerous. She said that she reported it when she had a minor tripping accident. Although the Parish Council regard it as a high priority, CBC are not able to undertake the work in the short term. Cllr Newport-Hassan said she will report the missing slow sign on Higher Rads End.

(Action Cllr Newport-Hassan)

It was agreed that a list of any highways defects/issues logged with CBC should be compiled by the Clerk for the Parish Council to review on a monthly basis. Cllr Newport-Hassan to confirm any issues reported to CBC, to the Clerk in order for her to compile the list.

(Action Clerk/Cllr Newport-Hassan)

1381.1.1

Railings on C100

CBC Cllr Baker said that Ringway Jacobs are still waiting for confirmation of delivery from their procurement team for the posts and key clamp fencing rails. The ordered parts are generic stock items and they see no reason for any delays. In view of this, it is anticipated that the works can be completed within two weeks, however, until delivery of the parts is confirmed this cannot be guaranteed.

1382 Other Village matters

1382.1 Recreation Ground lease

Cllr Richardson said that he has withdrawn from his position as coordinator between the Parish Council and the other potential lease holders. He has obtained the copies of the signed pool lease as requested by the Solicitors and will register the lease with land registry. Cllr Richardson said that he will ask the Solicitor if there are any further charges other than the final invoices agreed in Point 1379.2 as the Parish Council would like to conclude any expenditure before the end of the financial year. The Village Hall Committee and the Cricket Club have been asked to prepare their own leases/arrangements and submit them to the Parish Council for approval.

(Action Cllr Richardson)

It was agreed that the Parish Council should ask for a small contribution from the Pool Committee, Village Hall Committee and the Cricket Club towards the Solicitors costs. To be agreed.

1382.2 Benches in need of refurbishment

See Point 1379.3.2 regarding the Community Grant Match Fund Scheme.

Cllr Miller confirmed that there are nine benches in total of three different types. Eight of the benches are fixed to boundary railings with one being a 'stand alone' bench. Of the eight fixed benches, six have both bases and backs, with the remaining two having bases only. The standalone bench is comprised of two wooden slats mounted to two legs using four coach bolts. The two fixed base only benches are each comprised of two wooden slats fixed to a metal frame, using four coach bolts. The remaining six benches have an additional single slat for the back fixed to a metal frame using four coach bolts. In total there are 24 wooden slats to replace and 48 coach bolts. Refurbishment costs:

Labour	£250.00
Materials	£205.44
Bolts	£ 25.00
Metal Paint - 5 litres	£ 55.00
Sundries	<u>£ 20.00</u>
Total Cost	£555.44

1382.3 Bench in memory of Robin Smith

Cllr Miller said that he has identified a 3 seater weathered effect plastic pine bench at a cost of £365. Details are to be finalised regarding the wording on the bench and the base. The total cost will be in the region of £650.

1382.4 Speedwatch Scheme

The Chairman said that a Representative from Beds Police visited and undertook a risk assessment of possible locations where the speedwatch can be undertaken and which meet the restrictions/regulations criteria.

1382.5 Security Cameras

Due to recent criminal activity in the Village, the Parish Council discussed the installation of security cameras around the village. The Chairman said she undertook an initial look at the cost of such an initiative and cameras could cost in the region of £2,000 each. The Parish Council noted that some residents are for and some against the idea. They agreed that the cost is prohibitive and there is also an issue with data protection and agreed not to take any further action at this time.

1382.6 Bedfordshire Fire and rescue service and free home safety check

Cllr Richardson said that the service will give free advice and safety checks as well install fire alarms etc. An article will be put in About Eversholt.

1383 Village Committees – Representatives/Reports

Swimming Pool – Cllr Miller said that the Swimming Pool refurbishment works are progressing well. The Committee are looking for a new Manager to run the pool.

1384 General correspondence: Budget Consultation , Clerks and Councils Direct, VE Day leaflet, Countryside Voice

1385 Date and place of next meeting: Parish Council Meeting
Tuesday 25th February 2020
7.30pm Village Hall, Eversholt

The meeting closed at 8.55pm



EVERSHOLT PARISH COUNCIL

MINUTES of the Meeting of Eversholt Parish Council held on Tuesday 25th February 2020 at 7.30pm in the Village Hall, Eversholt

PRESENT: Cllrs Mrs M Gabrys (Chairman), Mr P Collin, Mrs F Newport-Hassan,
Mr P Richardson, CBC Cllr Mr J Baker

IN ATTENDANCE: Mrs K Barker (Clerk), no members of the public were present

1386 Apologies for absence – Cllrs Mrs C Birch, Mr W Creamer, Mr A Miller

1387 Declaration of interests – Cllr Richardson – Village Hall, Eversholt Parochial Charity,
Cllr Gabrys - Eversholt School

1388 Minutes
The minutes of the meeting held on 28th January 2020 were approved. Cllr Richardson proposed, seconded by Cllr Newport-Hassan the approval of the minutes as a true record. All agreed by those present and signed by the Chairman.

1389 Matters Arising
There were no matters arising.

1390 Reports and representations
1390.1 Central Beds Councillor J Baker
CBC budget: there is a 3.95% increase in the annual budget. CBC Cllr Baker said he has queried the large salaries paid to senior officers.

Ofsted: CBC received a very unsatisfactory Ofsted report with regards to special educational needs. This will now be considered by a committee.

Boundary changes: CBC Cllr Baker said that no other wards wanted to join with the Aspley and Woburn Ward and it has therefore been decided that there will be no change to the ward boundary. There will be some changes elsewhere. The Clerk said that she did submit a response to the consultation from the Parish Council.

Newsletter: the Chairman thanked CBC Cllr Baker for his very informative newsletter which shows how hard he works on the villages behalf.

1391 Public Forum
Cllr Newport-Hassan said that some residents have asked her about the recycling rules as they are not clear on the CBC website. She has a useful article from the Tesco magazine. The Chairman said that she identified a definitive list of recyclables on the CBC website which should answer any queries. Cllr Newport-Hasan said that CBC has said they can draw up a recycling article and she will contact them for an article to go in About Eversholt.
(Action Cllr Newport-Hassan)

1392 Finance
1392.1 Bank Balances:

Bank Account	Amount £
Barclays Current Acct	3,907.19
Barclays Business Premium Acct	3,288.12
TOTAL	7,195.31

1392.2 Payments:

The Chairman proposed, seconded by Cllr Richardson the approval of the following payments, all agreed:

Cheque Number	Payee	Amount £
100927	K Barker – salary February	247.00
100927	K Barker – expenses February	37.20
100928	HMRC – Clerks tax	26.40
	TOTAL	310.60

1392.3 Other finance matters:

1392.3.1 Budget Report

The Clerk gave out the budget report showing expenditure to date.

1393 Planning

1393.1 Planning Applications:

1393.1.1 CB/20/00419/FULL – 68 Brook End – Replacement of existing conservatory with rear orangery. The Parish Council has no objection to the application.

1393.2 Other Planning Matters:

1393.2.1 The Old Piggery, Higher Rads End
The Clerk said she has reported to Enforcement that there is concern regarding the usage of the land as pallets, railings and materials are currently stored on site. She said that she is waiting for a response.
(Action Clerk)

1393.2.2 Falcons Field
The Clerk was asked to contact Enforcement as the Parish Council are concerned that construction work seems to be in process at the above location. The framework for a large building has appeared on site. The Parish Council are not aware of and have not approved any planning application on site.
(Action Clerk)

1393.2.3 Planning application updates:
Cllr Miller sent around a list of planning applications and their status. This was noted by the Parish Council.

1394 Highways and related matters

1394.1 Highway Representative Report

Cllr Newport-Hassan said that she reported the sunken gully on the C100 at Old Water End and CBC said that it was not bad enough for them to deal with at the moment. She said that recently she saw a person who fell off their bike so she has now reported it again and has a new reference number.

1394.1.1 Damaged railings on C100
CBC Cllr Baker said that some repair work has been done and he is chasing up the outstanding work. He said that he is unaware whether CBC have made any claim against the drivers insurers but he has been told that CBC will try to reclaim money towards the damage.

1394.1.2 The Clerk to compile a list of any highways defects/issues logged with CBC in conjunction with Cllr Newport-Hassan for the Parish Council to review on a monthly basis. **(Action Clerk/Cllr Newport-Hassan)**

1395 Other Village matters

1395.1 Recreation Ground lease

Cllr Richardson said that he is waiting to hear from the Village Hall Committee. The Parish Council discussed the contribution of the Village Hall Committee, Cricket Club and the Swimming Pool Committee to the Solicitors costs paid by the Parish Council to date. Cllr Richardson proposed, seconded by the Chairman and agreed by all that a letter be drafted informing the organisations that it was agreed there would be a

contribution from them. The Parish Council has spent £1,500 on Solicitors fees to date and a contribution of £250 each would be appreciated. Cllr Richardson agreed to draft a letter and circulate to the Clerk and Cllrs. **(Action Richardson)**

1395.2 Benches in need of refurbishment/Community Grant Match Fund Scheme
CBC Cllr Baker said that he has received an email requesting a grant from Cllr Miller towards the costs for refurbishing the benches on the Recreation Ground. He said that he will inform Cllr Miller that there is a formal application form that needs to be completed. The application will then be verified and passed for approval.

(Action CBC Cllr Baker)

1395.3 Bench in memory of Robin Smith
Nothing to report.

1395.4 Speedwatch Scheme
The Chairman said that suitable locations in the village have been identified.

1395.5 Dog Bin
The Clerk said that she has contacted Waste Services and requested a new dog bin on the CBC owned verge by The Old Cottages in Tingrith Road or in the vicinity and is awaiting a reply.

1396 Parish Council Administration

1396.1 Review of Standing Orders/Financial Regulations/Risk Assessment/Asset Register
The Clerk to send around all documents for annual review at the March meeting.

(Action Clerk)

1397 Village Committees – Representatives/Reports

Village Hall – Cllr Richardson said that new lights have been installed in the hall which will reduce the electricity bill by up to 50%.

1398 General correspondence: There was no correspondence.

1399 Date and place of next meeting: Parish Council Meeting
Tuesday 31st March 2020
7.30pm Village Hall, Eversholt

The meeting closed at 8.28pm