

# APPENDIX 3

## Timetable

### Annual review for the year ended 31 March 2016

Eversholt Parish Council

Activity	Date Arranged
Internal audit	23/5/16
Date of meeting to approve Section 1	31/6/16
Date of meeting to approve Section 2 (Note: This can be the same meeting as the above but Section 1 must be approved before Section 2)	31/6/16
Exercise of public rights commences on	03 June 2016
Ends on	14 July 2016
Send annual return	31/6/16
Annual return and supporting info to be at BDO LLP by the submission date of	31 May 2016

N.B. The accounting statement is unaudited by the  
Other key dates External Auditor - K BARKER - Uffell

Approval of accounts to take place after the approval of Section 1 the Annual Governance Statement and as soon as practically possible or in any event no later than  (as specified by the Accounts and Audit Regulations)	30 June 2016
Publication of annual return as soon as possible after completion of annual review or in any event no later than  (as specified by the Accounts and Audit Regulations)	30 September 2016